

07. Certification of the Applicant's Signature:

The applicant's signature shall be certified by a Principal of a Government School / a Justice of the Peace / a Commissioner for Oaths / an Attorney-at-Law / a Notary Public / a Commissioned Officer of the Tri-Forces, or by a public officer holding a permanent post and drawing a basic monthly salary exceeding Rs. 72,280.

I hereby certify that Mr./Mrs./Miss ....., who submits this application, is personally known to me, and that he/she placed his/her signature in my presence at.....on .....

.....  
Date

.....  
Signature of the Certifying Officer.

Full Name : .....

Designation : .....

Date : .....

(Official seal to be affixed)

08. Certification by the Head of the Department (if the applicant is in the Public Service):

I hereby certify that Mr./Mrs./Miss ....., whose particulars are given above, is serving in this institution; that the information furnished by him/her is correct; that his/her work and attendance are satisfactory; that there are no charges pending against him/her; and that, if selected for this post, he/she can be released from service of this institution.

.....  
Signature of the Head of the Department / Institution.

Name :

Designation :

Address :

Date :

(Official seal to be affixed)

Further details available on the website [www.defence.lk](http://www.defence.lk)

## MINISTRY OF DEFENCE

### **Recruitment on an Open Basis to the Permanent Posts of Management Assistant (Non-Technical) in the Management Assistant Non-Technical Service Category of the National Authority for the Implementation of the Chemical Weapons Convention, functioning under the Ministry of Defence**

APPLICATIONS are hereby invited from suitably qualified Sri Lankan citizens, in terms of the qualifications specified in the Notification, to fill five (05) permanent vacancies in the post of Management Assistant (Non-Technical) in the Management Assistant Non-Technical Service Category of the National Authority for the Implementation of the Chemical Weapons Convention functioning under the Ministry of Defence.

#### **01. Method of Recruitment:**

Recruitment will be made through a structured interview held by a board appointed by the Appointing Authority, following the calling of applications via public notices or newspaper advertisements as determined by the Steering Committee of the National Authority for the Implementation of the Chemical Weapons Convention.

- i. All appointments, recruitments, and promotions within this service category must be carried out strictly in accordance with the provisions of this scheme of recruitment.
- ii. After appointment, the deployment to service and any other related matters will be governed by the provisions of the Code of Institutional Procedure.
- iii. The provisions set forth herein shall prevail over the provisions of the Code of Institutional Procedures in all matters referred to in this scheme of recruitment.

The appointing authority shall be the Steering Committee of the National Authority.

#### **02. Required qualifications:**

##### i. Educational Qualifications:

- External Candidates:
  - (a) Having passed six (06) subjects at one sitting at the General Certificate of Education (Ordinary Level) Examination,

with credit passes in four (04) subjects, including Sinhala / Tamil, Mathematics, and English Language.

- (b) Having passed at least three (03) subjects at the General Certificate of Education (Advanced Level) Examination, excluding the General Test.

- Internal Candidates:

- (a) Employees in the Primary Grade of the Non-Skilled, Semi-Skilled, and Skilled service categories who possess the qualifications referred to under items “(b)”, “(c)”, and “(d)” below are eligible to apply.
- (b) Having passed six (06) subjects at one sitting at the General Certificate of Education (Ordinary Level) Examination, with credit passes in four (04) subjects, including Sinhala / Tamil, Mathematics, and English Language.
- (c) Being a holder of a permanent appointment, and the appointment should have been confirmed.
- (d) Having completed at least five (05) years of continuous and satisfactory service in a permanent appointment as at the relevant date.

*Note :-*

(1) Any period of training served prior to being appointed permanently to a post, or as a condition for permanent appointment to a post, shall not be taken into account for the five (05) years' service period required to satisfy the qualification referred to in item “(d)” above. Likewise, any temporary or casual service periods served prior to permanent appointment to a post shall not be considered for the purpose of calculating the said five (05) years' qualifying service period referred to in item “(d)” above.

- ii. Physical Fitness : Should have the physical and mental fitness required to perform the duties assigned to the post satisfactorily and to serve in any part of the island.

iii. Other Qualification : (a) Should be of excellent moral character.

(b) All qualifications required for appointment to the post must be fully satisfied in every respect by the closing date for submission of applications.

### 03. Conditions of Appointment and Terms of Service:

- i. This post is permanent.
- ii. An officer appointed from among external applicants to Grade II of the post shall be appointed subject to a probationary period of three (03) years. If he/she has performed his/her duties and conduct satisfactorily during the probationary period and has passed the First Efficiency Bar Examination, he/she shall be confirmed in the post at the end of the probationary period. Internal candidates holding permanent posts in the institute, at the time of appointment, will be subject to a one year period of work performance assessment.
- iii. The appointment is subject to the Procedural Code of the Public Service Commission, the Establishments of the Democratic Socialist Republic of Sri Lanka, Government Financial Regulations, and any other departmental instructions in force.

### 04. Age Limit:

Should not be less than 18 years and not more than 45 years on the date of closing of application. The upper age limit will not apply to the candidates who are already in public service.

### 05. Salary Scale :

MA 1-1 2025 - Rs. 46,220 – 10 X 540 – 7 X 630 – 4x890-20x 1,190 - Rs. 83,390

(Salaries will be paid in accordance with Schedule II of Management Services Circular No. 01/2025.)

### 06. Allocation of Marks at the Structured Interview for the Assessment of Eligibility:

1. Relevant Experience	Marks 30
2. Relevant Additional Educational/ Professional Qualifications	Marks 30
3. Other Skills / Performance	Marks 15
4. Competency Demonstrated at the Interview	Marks 25
<b>Total Marks</b>	<b><u>100</u></b>

### Note:

If the period relevant to any certificates submitted at the eligibility assessment interview is not specified, it shall be the responsibility of the applicant to obtain written confirmation of such periods from the relevant institution and submit the same. Certificates for which the relevant period is neither specified nor duly confirmed will not be considered for the purpose of awarding marks.

### 07. Candidates' Identity:

Only candidates who have submitted duly completed applications in all respects will be called for the structured interview for the assessment of eligibility. Candidates are required to produce the originals of all certificates together with duly certified copies thereof at the interview.

For the purpose of verifying identity at the interview, the following identity documents will be accepted:

- i. A valid National Identity Card
- ii. A valid Passport

### 08. Method of Submission of Applications

- i. Duly completed applications should be sent by registered post to reach the Secretary, Ministry of Defence, Defence Services Division, Defence Headquarters Complex, Sri Jayewardenepura, Kotte, on or before **27.03.2026**, Applications received after the closing date will be rejected.
- ii. A specimen application form to be submitted is given at the end of this notice. Applicants shall prepare their applications on A4-sized paper in accordance with the specimen provided, arranging sections 01 to 03 on the first page, sections 04 to 06 on the second page, and sections 07 to 08 on the third page, and shall complete the application in their own handwriting.

- iii. The top left-hand corner of the envelope containing the application should clearly indicate: “Application for the Post of Management Assistant- (Non-Technical) (Permanent) of the National Authority for the Implementation of the Chemical Weapons Convention”.
- iv. The signature of the applicant on the application form shall be certified by a Principal of a Government school, a Justice of the Peace, a Commissioner for Oaths, an Attorney-at-Law, a Notary Public, a Commissioned Officer of the Tri-Forces, or a public officer holding a permanent post with a basic monthly salary of not less than Rs. 72,280/-.
- v. Officers who are currently employed in the Public Service or the Provincial Public Service shall submit their applications through the Head of the Department in which they are serving.
- vi. Applications that do not conform to the format of the specimen application form attached hereto will be rejected. No complaints regarding the loss or delay of applications will be entertained.

**09. Furnishing of False Information:**

If any information stated in the application submitted by you is found to be false or incorrect prior to recruitment, your candidature will be cancelled. If any such false or incorrect information is discovered after recruitment, action will be taken to terminate your service, subject to the applicable procedures.

10. In the event of any inconsistency or contradiction between the Sinhala, Tamil, and English versions of this notice, the Sinhala version shall prevail.

11. In respect of any matter not provided for in this notice, or in the event of any issue arising in the course of this recruitment process, the decision of the Steering Committee of the National Authority, acting as the Appointing Authority, shall be final.

By Order of the Steering Committee of the National Authority,

**Secretary,**  
Ministry of Defence,  
Defence Headquarters Complex,  
Sri Jayewardenepura, Kotte.  
On 20th February 2026.

**Specimen Application Form**

**Recruitment on an Open Basis to the Permanent Posts of Management Assistant (Non-Technical) in the Management Assistant Non-Technical Service Category of the National Authority for the Implementation of the Chemical Weapons Convention, functioning under the Ministry of Defence.**

Language Medium of Appearance at the Interview	
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(for office use only)

*(Write the relevant number in the box – Sinhala: 2 / Tamil: 3 / English: 4)*

**Note:** The language medium in which the application is submitted **cannot be changed.**

**01. 1.1 Name with Initials:** Mr. / Mrs. / Miss: .....  
(In English Capital Letters)

1.2 Name in Full : .....  
(In English Capital Letters)



4.1.2. General Certificate of Education (Advanced Level) Examination

<i>Serial No.</i>	<i>Subject</i>	<i>Pass</i>	<i>Year</i>

4.2. Experience relevant to the post : .....

4.3 Additional educational / professional qualifications

- ( i ) Institution : .....
- ( ii ) Qualification : .....
- ( iii ) Effective date of the qualification : .....

05. Have you ever been convicted by a court for any offence?

(Place a tick (√) in the relevant box) (If yes, please provide details) 

No	<input type="checkbox"/>
----	--------------------------

Yes	<input type="checkbox"/>
-----	--------------------------

.....  
 .....

06. Applicant’s Declaration:

I hereby declare that the information provided by me in this application is true and correct and that all sections have been completed accurately. I am aware that if this declaration is proved to be false, I will be disqualified prior to appointment, and if appointed, will be liable to dismissal from service. I further declare that I’m subject to all applicable laws and regulations.

.....  
 Date

.....  
 Signature of the Applicant

07. Certification of the Applicant’s Signature:

The applicant’s signature shall be certified by a Principal of a Government School / a Justice of the Peace / a Commissioner for Oaths / an Attorney-at-Law / a Notary Public / a Commissioned Officer of the Tri-Forces, or by a public officer holding a permanent post and drawing a basic monthly salary exceeding Rs. 72,280/-.

I hereby certify that Mr./Mrs./Miss ....., who submits this application, is personally known to me, and that he/she placed his/her signature in my presence at.....on .....

.....  
 Date

.....  
 Signature of the Certifying Officer.

17. Candidate's Certificate :

I hereby declare that particulars furnished by me in this application are true to the best of my knowledge. I am aware that if any information furnished herein is found to be false, I am liable to disqualification before appointment and to dismissal from service without any compensation if the inaccuracy is detected after appointment. Further, I agree to be bound by the rules imposed by the Director General of Sports Development regarding the decisions on the results of the structured interview.

Date.....

.....  
Signature of the Applicant

18. Attestation of Candidate's Signature: (Delete irrelevant words)

I hereby certify that Mr./Mrs./Miss. ...., who has submitted this application, is personally known to me and placed his/ her signature before me on .....

.....  
Signature and official stamp of the  
officer attesting the signature.

Date: .....

Name in full of the Officer, attesting the signature: .....

Designation: .....

Address: .....

**Note:** Applications shall be attested in accordance with Section (e) of Paragraph 07 of this *Gazette* notification.

19. Recommendation of Head of the Institution:

I hereby certify that Mr./Mrs./Miss ..... , who has submitted this application, is serving in this Ministry/Department/Corporation/Board, and that he or she may / may not be released from the service of this institution if selected for the above post.

Date: .....

.....  
Signature and Official Frank of Head of Institution.

Name of the Head of Institution:

Designation:

Address:

02-456/4

## Examinations, Results of Examinations & c.

### MINISTRY OF TRANSPORT, HIGHWAYS AND URBAN DEVELOPMENT

#### The Open Competitive Examination for the recruitment to the Motor Vehicle Examiner Grade III (Sri Lanka Technical Service) in the category of Supervisory Management Assistant Technical Service in the Department of Motor Traffic -2025 (2026)

APPLICATIONS are invited for the open competitive examination for the recruitment to the vacant posts of Motor Vehicle Examiner in the category of Supervisory Management Assistant Technical Service which is under the Sri Lanka Technical Service in the Department of Motor Traffic. This recruitment will be made on the basis of the results of the competitive examination, which will be conducted by the Commissioner General of Examinations in Colombo in June 2026,

The application has been published on the website of the Department of Examinations of Sri Lanka [www.donets.lk](http://www.donets.lk) at “Online Applications-Recruitment Exams/E.B. Exams” which is under “Our Services” and applications can be submitted only online. The acceptance of online applications will open on 03rd March 2026 at 9.00 am and will close on **27th March 2026 at 9.00 pm.**

Officers currently serving in the Public Service / Provincial Public Service should hand over a copy of the application form to the respective Head of the Department to be included in the personal files, and should submit a copy of the application certified by the, Head of the Institution along with a letter of confirmation of the service at the time of colling for the interview.

The applicant must bear any adverse consequences arising out from delaying the submission of applications until the closing date.

Applications hereby invited from candidates who meet the required qualifications specified in this advertisement to fill the 25 vacancies in the post of Motor Vehicle Examiner in the Sri Lanka Technical Service of the Department of Motor Traffic. The post of Motor Vehicle Examiner is a post which consists of the duties of checking the proficiency required to issue driving licenses in accordance with the activities prescribed under the Motor Vehicles Ordinance (Chapter 203), checking and reporting on compliance with the Motor Vehicles Ordinance during the registration of vehicles, participating in the interview boards for the recruitment of drivers and boards of vehicle purchase and

disposal of vehicles, inspecting and reporting of vehicles for cancellation of registration, inspecting and reporting on accident, issuing of vehicle fitness certificates, inspecting garages and submitting necessary reports, inspecting driving schools and submitting necessary reports, issuing prohibition orders and supervision for vehicles that are unfit for running and submitting expert reports on vehicles to the courts and other relevant institutions.

#### 1. Service Conditions :

Candidates selected subjected to the general conditions of the control of the appointments of the Public Service, and conditions specified in the Scheme of Recruitment and Promotion for the post of Motor Vehicle Examiner in the category of Assistant Technical Service in the Department of Motor Traffic, which has been approved by the Public Service Commission on the letter No. PSC/EST/04 – 01-43/02/2028 and dated 14.06.201, and prepared as per the Public Administration Circular 06/2006, will be appointed to the Motor Vehicle examiner (Sri Lanka Technical Service) Grade III. This appointment is permanent and pensionable.

#### 2. Salary Category and the Scale :

Salary Code Number : MN 3 – 2025  
Salary Scale : Rs. 52,250/- 10x800/-  
11x1,190/- 10x 1,320/-  
10x1,350/- Rs. 100,040/-

#### 3. Educational Qualifications :

Passing the G. C. E. (advanced Level) examination in three subjects related to the Science / Mathematics / Technology stream, with two subjects related to the field, at the same attempt;

and

Having passed the General Certificate of Education (Ordinary Level) examination in any Six (06) subjects at the same attempt, with credit passes in Sinhala / Tamil / English Language, Science, Mathematics and one other subject.

#### 4. Professional Qualifications :

- (i.) National Technical Diploma (relevant to the field of Automotive Mechanisms) awarded by the University of Moratuwa or Hardy Institute, Ampara;  
or
- (ii.) National Diploma in Engineering Science (relevant to the Field of Automotive Mechanisms) awarded by the National Apprenticeship and Industrial Training Authority;

- or
- (iii.) National Diploma in Engineering Science (relevant to the Field of Automotive Mechanisms) awarded by the Ministry of Education and Higher Education;
- or
- (iv.) National Diploma in Engineering Science (related to the field of Automotive Mechanisms) awarded by the Open University of Sri Lanka;
- or
- (v.) Successful completion of Part I of the Engineering Examination conducted by the Sri Lanka Institute of Engineering (with the subject of Motor Engineering);
- or
- (vi.) Having completed the National Vocational Qualification (NVQ) in the Level of 06 qualification related to the field of the job (relevant to the field of Automotive Mechanisms);
- or
- (vii.) having obtained other technical qualification recognized by the Tertiary and Vocational Education Commission as equivalent in all respect to the above mentioned technical qualifications, after consulting and obtaining opinion from the Ministry of Higher Education and the Institutions that issued the above mentioned technical certificates.

#### 5. Experience :

Every applicant, after obtaining the above technical qualifications, should have at least 02 years of supervisory level experience in the field of Automotive Mechanics in a recognized motor garage, registered under the Companies Act, with a Government or a Corporate / Statutory Board, and paying for the Employees Provident Fund and Employees Trust Fund for at least 10 employees, carrying out repairs of all parts of motor vehicles, including diesel, and petrol engines, gearboxes, differentials, brake systems, electrical systems, suspension systems, etc.,

#### 6. Physical Qualification :

Every candidate must be physically and mentally fit enough to serve and to perform the duties of the post in any part of Sri Lanka.

#### 7. Other :

- (i.) Every applicant must be a citizen of Sri Lanka.
- (ii.) Applicants must be of excellent character.
- (iii.) No person holding an any religious order is eligible to sit for this examination.
- (iv.) Every applicant must be in possession of a valid driving license for driving motorcycles (A), motor coaches (D) and heavy motor lorries (CE), except for all disabled vehicles, on the date of receipt of applications.
- (v.) All applicants must have fulfilled all the qualifications required for recruitment to this position in every respect on the date of receipt of applications.

**Note .-** All the officers of the Public Service / Provincial Public Service who have fulfilled the qualifications mentioned above may also apply for this position.

#### 8. Age Limit :

Must be not less than 18 years of age and not more than 35 years of age on the closing date for the receipt of applications. (Accordingly, only those whose date of birth falls on or before 28.12.2007 and on or after 28.12.1990 are eligible to apply for this post.

**Note :** Those already employed in the Public Service / Provincial Public Service will not be affected by the maximum age limit.

**9. Method of recruitment :**

The entire number of vacancies available will be recruited on an open basis and will be recruited based on the results of a written competitive examination and a General Interview to test the qualifications, based on the order of merit of the total marks of the applicants who pass the written examination, a number equal to be recruited will be called for a General interview and suitable candidates will be selected.

**10. Written Examination :**

<i>Question Paper</i>		<i>Time</i>	<i>Total Marks</i>	<i>Pass Marks</i>
1.	General Knowledge about the Motor Mechanical Science	02 hours	100	40 %
2.	Aptitude	01 hour	100	40 %

Syllabus for the Examination :

<i>Name of the Question Paper</i>	<i>Syllabus</i>
General Knowledge about the Motor Mechanical Science	<p>Basic knowledge on the following industrial sectors and a basic understanding of the errors to those sectors.</p> <ol style="list-style-type: none"> <li>1. Performance and efficiency of a diesel and petrol engine.</li> <li>2. Clutch and transmission system</li> <li>3. Lubrication system and cooling system</li> <li>4. Electrical system</li> <li>5. Fuel system of petrol and diesel vehicles</li> <li>6. Braking system, testing of Wheel efficiency testing equipment, reaction time, stopping distance.</li> <li>7. Handbrake system</li> <li>8. Wheel alignments and steering geometry testing system</li> <li>9. Suspension system</li> <li>10. Preparation of a standard quality report on a motor vehicle</li> <li>11. Issuance of a fitness certificate of a vehicle</li> <li>12. General knowledge of the role of the Department and the duties of a motor vehicle Examiner</li> <li>13. General understanding of painting, soldering and welding</li> <li>14. Automatic transmission</li> </ol>
Aptitude	<p>This question paper consists of subjects – related questions designed to measure the candidate’s statistical abilities, reasoning ability, General Intelligence, etc.</p>

The examination will be conducted in Sinhala, Tamil and English medium. No change the language medium applied for will be permitted later.

**11. General Interview :**

Marks will not be given for the General Interview, and only a qualification check is carried out.

## 12. Examination Fee :

Examination fee is Rs. 1200/-. The payment of the Examination fee should be made only under the following fee payment methods provided in the online system.

- i Any Bank Credit Card,
- ii Any Bank Debit Card with the facility of internet transaction,
- iii Online Banking method /Flex App of Bank of Ceylon,
- iv Through any Branch of the Bank of Ceylon.

### Note :

1. Instructions on how to make payments using the above methods are published on the website under the technical instructions related to the Exam.
2. You will be notified *via* SMS or e-mail that your payment has been received. The full payment of the Examination fee must be paid, and applications that have been underpaid or overpaid will be rejected. The Department of Examinations of Sri Lanka will not be held responsible for any errors that may occur in the payment of Examination fee through the above payment methods.
3. The amount paid for the examination will not be refunded or transferred to another examination for any reason.

## 13. Method of Making Applications :

Online Examination applications should be completed in English only. Applicants will be notified by the Department of Examinations that their online application has been accepted / not accepted by the Department through a short message (SMS) or an e-mail address on the mobile phone number used to access the system before completing the online application, download the instructions for applying for the examination. Follow the instructions carefully while filling the application form. Any correction made after obtaining a printed copy of the application form will not be considered as valid correction. Incomplete applications will be rejected without notice.

## 14. Admission to the Examination :

- i. On the pre assumption that only those who meet the qualifications mentioned in the *Gazette* notification have applied, the Commissioner

General of Examinations will issue Examination Admission Cards only online to the candidates who have submitted the duly completed applications along with the relevant receipt for paying due payment of examination fee on or before the last date of receipt of applications. As soon as the Examination admission cards are issued, The Department of Examinations of Sri Lanka will inform the candidates about it through a web notification / SMS message. If there is a candidate who has not been received his / her admission card, he / she should inquire about it from the Institutional Examination Organization branch of the Department of Examinations as mentioned in the notification. When making such inquiries, it will be more effective for the applicants to refer to the name of the Examination for which he / she has applied, the full name of the applicant, the National Identity Card Number and the address. It will be useful to keep a photocopy of the completed application form with him / her to confirm any information sought by the Department of Examinations. Check the admission card and if there are any amendments required, contact the Department of Examinations in advance and relevant corrections should be made as per the applications, Requests for corrections to be made at the examination hall / during the interview will not be considered.

- ii. A candidate must appear for the Examination in the examination hall assigned to him / her, and each candidate must first handover the signed and certified admission card to the Chief Invigilator of the relevant examination hall on the day of his / her first appearance in the examination hall. A set of rules to be followed by each candidate in connection with the Examination is Published at the beginning of this *Gazette*.
- iii. The issuance of an admission card to a candidate, shall not be considered as an acceptance that he or she is eligible to appear for this examination.
- iv. If there is a violation of the rules prescribed by the Commissioner General of Examinations regarding the conduct of the examinations, they will be subject to a penalty imposed by the Commissioner General of Examinations.
- v. The decision of the Commissioner General of Examinations in respect of results of the examination shall be final.

**15. Identity of the Candidate :**

All the candidates must prove their identity to the satisfaction of the Chief invigilator of the examination hall for each subject they appear for. Only the following documents are valid for this purpose.

- I. National Identity Card,
- II. Valid Passport,
- III. valid Sri Lankan Driving License.

Likewise, Examination candidates should enter the examination hall without covering the face so as to confirm their identity and without covering two ears so as to verify that they are not wearing electronic communication devices. The candidates who do not agree to this condition will not be admitted to the examination hall. Furthermore, they must remain without covering their faces and ears from the moment they enter the examination hall until the examination is over and they leave.

**16. NB :**

Applications of the Candidates who fail to submit documents when requested will not be considered.

**17. Selection for the Appointment :**

recruitment will be base on the results of the written test and a General Interview. Accordint to the order of merit of the total marks of the candidates who pass the written test, a number equal to the number expected to be recruited will be called for the General interview, and suitable candidates will be selected.

**18. Issuance of the Results :**

In addition to handing over the relevant results sheets to the “Commissioner General of Motor Traffic, Department of Motor Traffic”, the Commissioner General of Examinations will also personally notify of the results for all the candidates who have been appeared for the examinations or release them on the website [www.results.gov.lk](http://www.results.gov.lk).

**19. Providing false Information :**

If a candidate is found to be ineligible, his candidature may be cancelled at any time before, during or after the examination. If it is found that any fact furnished by a candidate is false or if it is found that any material fact has been willfully suppressed, he may be dismissed from the service of the Government. Matters not provided for in these regulations shall be delt with as may be determined by the Public Service Commission.

In the event of any inconsistency in the publication of this notice in each language, which is published in Sinhala, Tamil and English media, the notice published in Sinhala media shall prevail.

KAMAL AMARASINGHA,  
Commissioner General of Motor Traffic.

On the date of 27th February 2026  
Department of Motor Traffic  
Elvitigala Mawatha,  
Colombo 05.

02-505