Ministry of Education, Higher Education and Vocational Education

NAITA

National Apprentice & Industrial Training Authority

Applications are invited from Citizens of Sri Lanka for the following Posts of this Authority

POST OF DIRECTOR (TRAINING) - 01 POST

Qualifications & Experience:
External: (01. or 02. below)

01. A Bachelor's Degree in Engineering/ Technology/ Education/ Science/Agriculture/ Mathematics disciplines which is recognized by the U.G.C.

WITH

Postgraduate Degree qualification (Masters) in Engineering/ Technology/ Education/ Science/ Agriculture/ Mathematics disciplines which is recognized by the U.G.C. OR Associate Membership of a recognized professional Chartered Institute/ IESL, which is relevant to the above subjects.

AND

Minimum of 15 years of post qualifying experience in Managerial Level in a Corporation, Statutory Board/ Reputed mercantile establishment in the subject area relevant to the post.

02. Full Membership of a recognized professional Chartered Institute, which is relevant to the above subjects

AND

Minimum of 15 years post qualifying experience in Managerial Level in a Corporation, Statutory Board / Reputed mercantile establishment in the subject area relevant to the post.

Internal: (01. or 02. below)
01. Having obtained the qualifications required by the external candidates above.

02. Completion of minimum Five (05) years satisfactory service in a post in the Manager (MM 1-1) Category Grade I OR/ WITH Academic / Research (AR-1 Grade I) Category in NAITA OR minimum five (05) years service in (AR-2) in the subject area relevant to the post.

Salary Scale : Rs. 140,640 - 15 x 4,100 - 202,140 (HM 1-1)
Basic Salary Step : Rs. 123,019/- (As per Schedule 11 of DMS Circular No. 01/2025)
(Approved government Allowances + Transport and Communication facilities according to the Treasury Circulars)

POST OF DIRECTOR / PRINCIPAL (INDUSTRIAL ENGINEERING TRAINING INSTITUTE, KATUBEDDA) - 01 POST

Qualifications & Experience:
External: (01. or 02. below)

01. A special Degree in Engineering / Technology/ Education /Science/ Agriculture/ Mathematics disciplines recognized by the U.G.C.

WITH

A Postgraduate Degree qualification (Masters) in Engineering/ Technology/ Education/ Science / Agriculture/ Mathematic fields.

AND

Minimum of Eight (08) years post qualifying research/ academic experience after obtaining the Bachelor's Degree in a Corporation, Board / Statutory Institution or a reputed training institution.

02. A special Degree in Engineering / Technology/ Technical & Vocational Education/ Science / Agriculture/ Mathematics disciplines from a university recognized by the U.G.C.

WITH

PhD (Doctor of Philosophy) in a related field

AND

Minimum of five (05) years research/ academic experience after obtaining the Bachelor's degree in a Corporation, Board / Statutory Institution or a reputed training institution.

Internal: (01 or 02 or 03 or 04 or 05 below)
01. Having obtained the qualifications required by the external candidates above.

02. A Bachelor's Degree in Engineering / Technology/ Technical & Vocational Education / or Special Degree in Science/ Agriculture/ Mathematics disciplines OR General Degree in Technology/ Education/ Science/ Mathematics Disciplines from a university recognized by the U.G.C.

WITH

Postgraduate Degree qualification (Masters) in Engineering/ Technology/ Technical & Vocational Education/ Science/ Agriculture/ Mathematics disciplines.

AND

Minimum of Eight (08) years satisfactory service of a post in the Category of Academic/ Research (AR-1)

03. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 07, issued by a University / Technical /Vocational training organization accepted by the Tertiary and Vocational Education Commission

WITH

Postgraduate Degree qualification (Masters) in Technology/ Technical & Vocational Education disciplines

AND

Minimum of Twelve (12) years satisfactory service of a post in the Category of Academic /Research (AR-1).

04. Having Successfully completed a Diploma in Engineering Technology (NDT/NDES/HNDE/D.Tech) conducted by a recognized university or organization of Technical and Vocational Training or a Certificate of proficiency not below than the National Vocational Qualification Level 06, issued by a Technical /Vocational training organization accepted by the Tertiary and Vocational Education Commission

WITH

Two years Postgraduate Degree qualification (Masters) in Engineering/ Technology/ Education/ Science / Agriculture/ Mathematics disciplines

AND

Minimum of Fourteen (14) years satisfactory service in the post of Academic /Research (AR-1) Category.

05. A Bachelor's Degree in Engineering / Technology/ Education/ Science/ Agriculture/ Mathematics disciplines from a university recognized by the U.G.C with a **PhD (Doctor of Philosophy)** in relevant field.

AND

Minimum of Five (05) years satisfactory service of a post in the Category of Academic /Research (AR-1).

Salary Scale : Rs. 133,220 - 10 x 3,600 - 169,220 (AR-2)
Basic Salary Step : Rs. 116,763/- (As per Schedule 11 of DMS Circular No. 01/2025)
(Approved government Allowances + Communication facilities according to the Treasury Circulars)

POST OF ASSISTANT DIRECTOR (HUMAN RESOURCES MANAGEMENT) - 01 POST

Qualifications & Experience
External:
A Bachelor's Degree in Human Resource Management, Public Administration, Business Administration disciplines which is recognized by the U.G.C .

WITH

Three (03) years post qualifying Junior Manager Level experience in Human Resources Management disciplines in a Corporation, Statutory Board / Institution or a reputed mercantile establishment.

Internal: (Select 1 or 2 below)
01. Having obtained the qualifications required by the external candidates above.

02. Completion of minimum Five (05) years satisfactory service in a post in the Junior Manager (JM 1-1) Category, in the subject area relevant to the post.

Salary Scale : Rs. 91,690 - 10 x 2,480 - 15 x 3,450 - 168,240 (MM 1-1)
Basic Salary Step : Rs. 81,710/- (As per Schedule 11 of DMS Circular No. 01/2025)
(Approved government Allowances + Communication facilities according to the Treasury Circulars)

POST OF BOARD SECRETARY & LEGAL OFFICER - 01 POST

Qualifications & Experience
External:
Attorney at Law and Notary Public **With** Three (03) years post qualifying experience in the relevant field in a Corporation, Statutory Board / Institution or a reputed private institution.

Internal:
Having obtained the qualifications required by the external candidates above.

Salary Scale : Rs. 91,690 - 10 x 2,480 - 15 x 3,450 - 168,240 (MM 1-1)
Basic Salary Step : Rs. 81,710/- (As per Schedule 11 of DMS Circular No. 01/2025)
(Approved government Allowances + Communication facilities according to the Treasury Circulars)

POST OF DRIVER GR.III - 07 POSTS

(Head Office / IET - Katunayake / District Offices - Colombo , Kandy, Kilinochchi, Vavuniya, Kegalle)

Qualifications & Experience
External

Having passed six (06) subjects in G.C.E. (O/L) examination, at least with two (02) credit passes in maximum of two sittings.

AND

Having obtained the Heavy Vehicle license issued by the Commissioner General, Department of Motor traffic and a minimum of three (03) year experience in driving after obtaining the driving license.

Internal

Having obtained the license to drive heavy vehicles issued by the Commissioner General, Department of Motor and a minimum of three (03) year experience in driving after obtaining the driving license.

AND

Completion of minimum five (05) years satisfactory service in a post in the category of Primary Level Semi Skilled (PL 2) or/with Un-skilled (PL 1).

Salary Scale : Rs. 43,280 - 10 x 490 - 10 x 540 - 10 x 590 - 12 x 630 - 67,040 (PL-3)
Basic Salary Step : Rs. 40,834/- (As per Schedule 11 of DMS Circular No. 01/2025)
(Approved government Allowances)

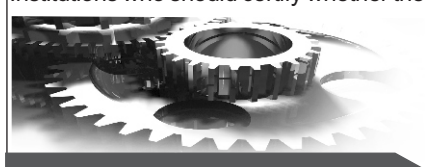
Age Limits :
Director (Training)
Age should be not less than 35 years and not more than 55 years.
Director/ Principal (Industrial Engineering Training Institute, Katubedda)
Age should be not less than 30 years and not more than 55 years.
Assistant Director (Human Resources Management)/ Board Secretary & Legal Officer
Age should be not less than 22 years and not more than 45 years.
Driver
Age should be not less than 18 years and not more than 45 years

- The upper age limit is not apply to the internal candidates.

Application Procedure

Applications prepared according to the guidelines mentioned on the official website (https://www.naita.gov.lk) should be sent via registered post to reach the address given below on or before **01 April 2026**.

The post applied for and "Vacancies 2026" should be mentioned on the top left hand corner of the envelope. If an applicant is applying for more than one post, applications should be submitted in separate envelopes for each post. Applicants from Ministries, Government Department and Statutory Bodies should be forwarded through their Heads of Institutions who should certify whether the applicant could be released to take an appointment if selected.



www.naita.gov.lk

Chairman,
National Apprentice & Industrial Training Authority,
No.971, Sri Jayawardanapura Mawatha,
Welikada,Rajagiriya.
Tel : 011 2888782 - 5